



CONSOLIDATED ANNUAL FINANCIAL REPORT of the Administrative Agent

JP Comprehensive Rural Development in San Marcos

for the period 1 January to 31 December 2021

UN Multi-Partner Trust Fund Office
United Nations Development Programme
PARTNERS GATEWAY: <https://mptf.undp.org>

31 May 2022



United Nations
MPTF Office



**JP Comprehensive Rural Development
in San Marcos**
Financial Report
prepared by the Administrative Agent

31 May 2022



DEFINITIONS

Allocation

Amount approved by the Steering Committee for the Joint Programme.

Approved Project/Programme

A joint programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a contributor to a Joint Programme in a signed Standard Administrative Arrangement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed Standard Administrative Arrangement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization against the 'net funded amount'. This does not include expense commitments by Participating Organization.

Indirect Support Costs

A general cost that is not directly related to any particular programme or activity of the Participating Organizations. UNSDG policy establishes a fixed indirect cost rate of 7% of programmable costs for inter-agency pass-through Joint Programmes.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN Organization or other inter-governmental Organization that is partner in a Fund, as represented by signing a Memorandum of Understanding (MOU) with the MPTF Office for a particular Fund.

Joint Programme Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Joint Programme Financial Closure

A joint programme is considered financially closed when all financial obligations of an operationally completed joint programme have been settled, and no further financial charges may be incurred.

Joint Programme Operational Closure

A joint programme is considered operationally closed when all programmatic activities for which Participating Organization(s) received funding have been completed.

Joint Programme Start Date

Joint programme start date as per the programmatic document.

Total Approved Budget

Represents the amount of cumulative allocations approved by the Steering Committee.

US Dollar Amount

The financial data in the report is recorded in US Dollars



TABLE OF CONTENTS

Introduction	5
1. Sources and Uses of Funds	6
2. Partner Contributions	7
3. Interest Earned	7
4. Transfer of Funds	7
5. Expenditure and Financial Delivery Rates	8
6. Cost Recovery	8
7. Accountability and Transparency	8



INTRODUCTION

This Consolidated Annual Financial Report of the **JP Comprehensive Rural Development in San Marcos** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the Joint Programme Document, the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the Standard Administrative Arrangement (SAA) signed with contributors.

The MPTF Office, as Administrative Agent, is responsible for concluding an MOU with Participating Organizations and SAAs with contributors. It receives, administers and

manages contributions, and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports and financial statements, for transmission to stakeholders.

This consolidated financial report covers the period 1 January to 31 December 2021 and provides financial data in the implementation of the **JP Comprehensive Rural Development in San Marcos**. It is posted on the MPTF Office GATEWAY

(<https://beta.mptf.undp.org/fund/jgt60>).



2021 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **JP Comprehensive Rural Development in San Marcos** using the pass-through funding modality as of 31 December **2021**. Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address: <https://beta.mptf.undp.org/fund/jgt60>.

1. SOURCES AND USES OF FUNDS

As of 31 December **2021**, **1** contributor deposited US\$ **2,092,984** and US\$ **553** was earned in interest.

The cumulative source of funds was US\$ **2,093,536**.

Of this amount, US\$ **0** has been net funded to **0** Participating Organization, of which US\$ **0** has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ **20,930**. Table 1 provides an overview of the overall sources, uses, and balance of the **JP Comprehensive Rural Development in San Marcos** as of 31 December 2021.

Table 1. Financial Overview, as of 31 December 2021 (in US Dollars)

	Annual 2020	Annual 2021	Cumulative
Sources of Funds			
Contributions from donors	-	2,092,984	2,092,984
Sub-total Contributions	-	2,092,984	2,092,984
Fund Earned Interest and Investment Income	-	553	553
Total: Sources of Funds	-	2,093,536	2,093,536
Use of Funds			
Administrative Agent Fees	-	20,930	20,930
Bank Charges	-	9	9
Total: Uses of Funds	-	20,939	20,939
Change in Fund cash balance with Administrative Agent	-	2,072,597	2,072,597
Closing Fund balance (31 December)	-	2,072,597	2,072,597



2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this Joint Programme as of 31 December 2021.

The **JP Comprehensive Rural Development in San Marcos** is currently being financed by 1 contributor, as listed in the table below

The table includes financial commitments made by the contributors through signed Standard Administrative Agreements with an anticipated deposit date as per the schedule of payments by 31 December 2021 and deposits received by the same date. It does not include commitments that were made to the Joint Programme beyond 2021.

Table 2. Contributions, as of 31 December 2021 (in US Dollars)

Contributors	Total Commitments	Prior Years as of 31-Dec-2020 Deposits	Current Year Jan-Dec-2021 Deposits	Total Deposits
Sida	2,092,984	0	2,092,984	2,092,984
Grand Total	2,092,984	0	2,092,984	2,092,984

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December 2021, Fund earned interest amounts to US\$ 553.

Interest received from Participating Organizations amounts to US\$ nil, bringing the cumulative interest received to US\$ 553. Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2021 (in US Dollars)

Interest Earned	Prior Years as of 31-Dec-2020	Current Year Jan-Dec-2021	Total
Administrative Agent			
Fund Earned Interest and Investment Income		553	553
Total: Fund Earned Interest		553	553
Participating Organization			
Total: Agency earned interest			
Grand Total		553	553

4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December 2021, the AA has not been requested to make any transfers to Participating Organizations.



5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All final expenditures reported are submitted as certified financial information by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Joint programme/ project expenditures are incurred and monitored by each Participating Organization, and are reported to the Administrative Agent as per the agreed upon categories for inter-agency harmonized reporting. The expenditures are reported via the MPTF Office's online expenditure reporting tool. The **2021** expenditure data has been posted on the MPTF Office GATEWAY at <https://beta.mptf.undp.org/fund/jgt60>.

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2021, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of contributor deposit and covers services provided on that contribution for the entire duration of the Fund. In the reporting period US\$ **20,930** was deducted in AA-fees. Cumulatively, as of 31 December **2021**, US\$ **20,930** has been charged in AA-fees.
- **Indirect Costs of Participating Organizations:** Participating Organizations may charge 7% indirect costs. In the current reporting period US\$ **00** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **00** as of 31 December **2021**.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<https://mptf.undp.org>). Refreshed in real time every two hours from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.



Contributors

